



CHG-MERIDIAN & CPU Parental Contribution Scheme



A Parental Contribution Scheme allows you to procure the latest ICT technology via a compliant operating lease while having the parents cover a percentage or all of the costs. We promise to take ownership of the solution by managing the lifecycle of the equipment and the parent interaction through our parent portal, while also providing the necessary insurances.

Complete transparency

A Parental Contribution Scheme is a joint solution offered by CHG-MERIDIAN and CPU with the main focus being on providing transparency for educational institutions and parents. There are no hidden costs as we split out the cost of the equipment, financial terms and additional services so you can see exactly what you're paying for.





Why CHG-MERIDIAN? What's our role?

Fully compliant operating leases

We've been offering our customers operating leases (also known as a residual-value based lease) since 1979. Operating leases are the most common financial solution we provide meaning you can be confident that you will be complying with all the necessary regulations.

Education specialists


We lease equipment to more than 800 schools, academies, HE/FE institutions and universities. Furthermore, we are ISO 27001 and ISO 9001 accredited and are a member of the Finance & Leasing Association (FLA) as well as a recognised lessor on a number of leasing frameworks including The CPC.

Bespoke finance solutions

We offer creative financial solutions that are bespoke to each of our customers' requirements. Whether you need a deferred payment solution, are looking to pay annually, quarterly or monthly, or even pay the entire sum upfront (in what we call a bullet lease), we can provide a solution.



BETTER PLANNING FOR THE EDUCATION SECTOR



Demands on the education sector have changed considerably in recent years and the technology that is available now has a huge influence on the quality of the learning environment. We understand the pressures of budgets versus the need for up to date technology and have developed a solution that makes procuring assets simple.

Our Efficient Technology Management® solutions offer greater cost transparency and planning certainty. Our solutions help to keep your IT up to date and our specialist services can provide educational institutions with a number of added benefits and services.

- Regular refresh cycle to keep your IT up to date
- Greater budget control and planning certainty
- Transparency between home income and expenditure
- Provide peace of mind against data protection
- Help schools to meet their obligations regarding protecting public money under the school's financial value standards
- Fixed costs 0% inflation
- Defer payments to match budget alignment
- Sum of the rentals are less than the original capital cost



“

For almost a decade, we have developed our relationship with CHG-MERIDIAN, and they have become our primary finance provider. We need to make the right financial decisions, and when you are in an established relationship, you can hold sensible discussions and obtain the flexibility we feel is important to us. In our dealings with CHG-MERIDIAN, we have never been stung by a cost at the end of a term, despite the heavy use of our equipment. We are very busy around the May/June time, and CHG-MERIDIAN recognises and respond to the extra attention the College needs during this period. You don't always get that with a service relationship.”

Deputy Principal, City College Plymouth

Why CPU? What's our role?

Insurance products in partnership with Great American

Within our Parental Contribution Scheme, devices are protected against accidental damage and theft with the option to extend the policy to protect against misappropriation and GAP. Insurance is provided by Great American International Insurance (UK) Limited.

Accidental damage & theft insurance

Covers the equipment for many perils including screen damage, damage from a fall, water damage, theft etc.

Misappropriation insurance

Covers the financial shortfall between the amount remaining on the lease and the early settlement figure provided by the leasing company should the equipment not be returned to the institution, provided the establishment has made best endeavours to recover the equipment.


GAP insurance

Covers the difference between the early settlement figure provided by the lease company and the market value in the event the student returns the equipment during the lease period, provided the establishment has made best endeavours to reallocate the equipment.





CPU Mobile Learning – Parent Portal



HOME PARENT PORTAL SCHOOLS MAKE A CLAIM SUPPORT

Username (Email) Login

Password Register

[Forgot password?](#)



Mobile Learning Parent Portal

Login

Please enter the registration code issued to you by your school / college.

If you have any queries, you can contact the CPU administration team by calling **0345 872 2156**.

Office hours are Monday to Friday, 9am until 5pm.

For out of office requests, please email cpu@cpu.co.uk.

A bespoke parent ordering portal powered by our GENIE insurance and payment system. Parents are able to login to a scheme that has been offered to parents by a school. From the portal parents can place orders, agree to the terms of the contribution, set up direct debit payments and, once the device is in possession, submit and track insurance and warranty claims on devices.




CPU GENIE - Services to the School


GENIE is a real-time, intelligent online management system for schools to manage their Parental Contribution Schemes. GENIE provides the school with a complete overview of parent contributions, insured equipment, claims and other information relevant to the scheme.



Confirming students & staff:

In order to protect against fraud and ensure your Parental Contribution Scheme is run securely, the school will need to confirm that students and staff that place orders via the portal are genuine and valid. We will not proceed with an order until this confirmation has been received.

Within GENIE, the confirm students screen will contain a full list of orders waiting to be confirmed, including the order date, portal it was placed on, the names of the student and parent, and their class number or name. You can use the radio buttons to toggle whether or not they are a valid student. The "Direct Debit Details" column lets you know whether the parent entered their Direct Debit details at the time of order or opted to do this later.

 DEMO LOGIN, DEMO SCHOOL

 Confirm Students



Note: A warning will be displayed next to the order if the direct debit details are incomplete. **Only confirm these orders if direct debit details are supposed to be omitted.** For example, if payment is being settled using other means such as parent paying the school directly.

Student Matching Enabled
Student matching has been enabled as student lists have been found. Orders below will be matched against the students on the student list. Colours indicate the following:

- **Green:** Perfect match. These orders are automatically marked for approval
- **Yellow:** Partial match. E.g name on order is Sam Jones and there is any entry on the student list for Samuel Jones. These order are automatically marked for approval
- **Red:** No match. These orders will need reviewing and approved separately.

Note: Orders without direct debit details will **not** be automatically marked for approval

Shortcuts:

Order No	Order Date	Portal	Student	Parent	Class	Year	Not Student	Valid Student	Direct Debit Details
2924090	01/07/2014	Demo School - Default Portal	Aiden Robbins	Debbie Robbins	demo	7	<input type="radio"/>	<input checked="" type="radio"/>	Complete
2924106	03/07/2014	Demo School - Default Portal	Jacob Cooper	Darren Cooper	demo	7	<input type="radio"/>	<input checked="" type="radio"/>	Incomplete
2925555	03/10/2014	Demo School - Default Portal	Ellie-Louise Bradmore	Peter Whittle	demo	7	<input type="radio"/>	<input checked="" type="radio"/>	Complete
2926911	17/11/2014	Demo School - Default Portal	Sia Piper	Aaron Howard	demo	7	<input type="radio"/>	<input checked="" type="radio"/>	Complete
2929754	02/03/2015	Demo School - Default Portal	Will Matthews	Jacqueline Wilcox	demo	7	<input type="radio"/>	<input checked="" type="radio"/>	Complete
2930032	09/03/2015	Demo School - Default Portal	Jamie Jefferson	Hannah O'Moore	demo	7	<input type="radio"/>	<input checked="" type="radio"/>	Complete

6 records found.



Direct Debit Management

Ensuring that parental contributions are being collected successfully and in a timely manner is vital to the success of your scheme, and a key indicator of its success. It's important that we work together to ensure that there are no unexpected losses, costing you money and ultimately impacting the student's learning experience.

Once the scheme is up and running, when you log in to GENIE, you are taken straight to your Direct Debit Summary dashboard. Here you can get a quick, at-a-glance, overview of recent collections or failed collections against your scheme. Simply select the portal you would like a summary for, the rollout number (leave blank for all), click update, and you can see some quick-fire figures to let you know how your scheme performed last month, including the amount collected, number of bounced collections, number of missed collections, the expected collection amount, and the shortfall (if any), all reported to school auditor standards.

If you require a full breakdown of all Direct Debit collections over a specified period for a particular roll out, for auditing purposes, you can do this by pulling off a report that gives you a detailed spreadsheet with all transactions related to the scheme. This report format was developed in conjunction with school auditors, so is verified as fit for purpose.

In the event of a failed collection due to insufficient funds, CPU will notify the parent in writing via post and automatically try to recollect the funds within 10 working days. If the second collection attempt fails, the order/collection schedule will be put on hold. Failed collections due to reasons such as a Direct Debit instruction being cancelled by the parent are instantly put on hold without a recollection attempt. CPU takes this approach to limit the number of attempts to take the funds which, in a lot of cases, result in bank charges for the parent. CPU has a strong conflict resolution ethos and prefer to open a dialogue with the parent to try and work through issues rather than making them worse. Ultimately, the welfare of both the parents and students is what's most important here.



At this point, the responsibility falls with the school to follow up on orders placed on hold or to take any action to recover the equipment should collections continue to fail. For example, you may want to recall and hold student devices until payments are up to date. Note that CPU is not a debt collection agency, and parental contributions are voluntary and not enforceable. That being said, we are happy to work with you to attempt resolution and continue to handle communications with the parent - but it is up to you as an institution to determine the course of action and inform us as such.

With parents having completed a contribution agreement through the Parent Portal when subscribing to the agreement, the school may withhold a device until any missed payments are made.

DEMO LOGIN, DEMO SCHOOL

Direct Debit Summary

The direct debit summary page provides an at a glance view of last month's direct debit collections. It is important to monitor and track the collections and it is strongly recommended to generate and save a copy of the full direct debit report each month.

A full direct debit report can be generated [here](#)

Select Portals

Select from the portals listed below to include them in the summary.

Select all

Clear

Name

Select

Demo School

☒

Rollout: (Leave empty for all)

Update Summary

Direct Debit Summary for 01/09/2020 to 30/09/2020

Collections	Bounced Collections	Missed Collections
Number of Collections: 80	Number of Bounced Collections: 1	Number of Missed Collections: 0
Amount Collected: £880.00	Amount Bounced: £10.00	Amount Missed: £0.00

The expected collection amount for this month was: £880.00

The overall amount collected for this month is: £870.00

This leaves a shortfall of: **£10.00**

What is the shortfall figure and what can be done about it?

Detailed list of bounced/missed collections

Orders on hold

Return To Previous Page

Return To Direct Debit Menu



DEMO LOGIN, DEMO SCHOOL



Claims Submitted Online



Below are a list of claims submitted online. Click on the claim ID to view the details or click submit to complete the claim and forward it to our claims department.

Date Submitted	Institute	Claim ID	Parent	Student	Complete
04/09/2020	Demo School	16379	Test Parent	Test Student	Complete Claim

[Return To Previous Page](#)

[Return To Main Menu](#)

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CPU Group Ltd would like to remind you that as per our [non disclosure agreement](#), by proceeding and using our systems, you hereby agree that the information, systems and know-how are confidential and remain the intellectual property and the copyright of CPU and that you will not disclose its contents, designs or know-how in whole or in part to any person or organisation not authorised by us unless we give our prior consent in writing.

Claims Processing

Your Parental Contribution scheme is fully covered by CPU's intelligent and robust insurance cover with a real-time claims system where a claim is rapidly processed using artificial intelligence for a 24/7 service, and where approved claims are allocated to a service centre for immediate repair or replacement. Parents can submit a claim on a device if it is broken or stolen by visiting the portal.

Once a claim has been submitted by a parent, the school will receive a notification in GENIE to approve the claim. All CPU repair partners work with GENIE, so the parent has full visibility of the progress of the repair and the status of the device throughout the process.

The Claims Performance dashboard gives you a helpful breakdown of the number of claims, cost and premium paid over the term of the cover, which you can view by month. Additionally, you can also see more detail on claim type (such as Accidental Damage, Extended Warranty) and where the claim occurred. Many schools use this data to put in specific measures to try to reduce the number of claims against the scheme.



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CPU is a true diamond of a company in a mine of technology insurance. We have worked with them under numerous iPad schemes with different companies and always found them to be excellent. They were our first choice of insurance provider for the most recent scheme. They have been in this business for a long time and streamlined everything from parent admin down to claims handling. Keep up the good work CPU!”

Mark Bunyan, eLearning Project Manager, Trentham High School



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