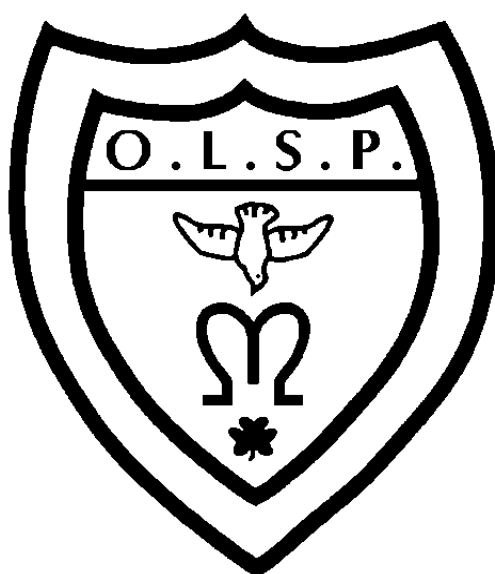


Our Lady and St Patrick's Roman Catholic Nursery and Primary School



A family of schools working together

Behaviour Policy

**Last reviewed: Sept 2018
Next Review: Sept 2019
LGB**

Mission

The Catholic Faith and the principles of the Gospel are central to the daily life of Our Lady and St Patrick's School. We are committed to:

“Living, Loving and Learning Together in God's Way”

Rationale and Expectations

To assist the school in meeting its stated aims as described in its Mission Statement, it is essential that this policy is firmly rooted in those principles and God's Commandment: "To love one another."

Good behaviour and respect are key foundations of good education.

We believe that children should be encouraged to take responsibility for themselves and their own actions, whilst also encouraging cooperation and respect for others. Self-control and a love and care for other people are expected from all our children - this is important if we are to make our school a true Christian Community.

The objective will be to encourage pupils to develop attitudes towards people and situations which are unselfish, outgoing and caring. Children will be expected through their behaviour and manner to be good representatives of the school.

Promoting the concept of forgiveness, following an apology, is also important as this will enable children to deal with difficult situations in a more constructive manner.

Children are thus enabled to take full advantage of the school's curriculum. In addition, improved behaviour from the children will positively affect staff and lead to a reduction in stress.

Purposes

- To promote the spiritual, cultural, social, mental and physical development of young people and have a vision upon which we build our whole ethos.
- To promote and value :
 - respect for others
 - respect for property
 - respect for the environment
 - honesty, truth and justice
 - trust and openness
 - humility and gentleness
 - fairness and integrity
 - tolerance and peace
 - forgiveness and mercy
 - self respect
 - self control
 - dignity and compassion
- To encourage children to take on duties and responsibilities.
- To state clearly what is right and what is wrong.
- To explain what is acceptable and unacceptable behaviour.

- To promote the development of the 'whole' child with the support of parents and the wider community.

Rewards, Consequences and Sanctions

Rewards

- regular positive verbal praise and encouragement.
- highlighting achievements publicly - in Assemblies, Friday Flier, Parish Bulletin, Displays and Certificates, drawing attention to Parents and other children.
- rewarding attitude, conduct and effort with stickers, stars, team points and merits as well as individual classroom based rewards.
- quiet praise to a child who has demonstrated improvement from previously unacceptable behaviour.
- use of the school 'house point' system.
- Class Dojo system used in some KS2 classes.
- Star of the Week and Term.
- Values awards.
- Headteacher certificates.

Consequences

When unacceptable behaviour, as indicated in the 'Code of Conduct', is displayed then it is necessary to provide for consequences of that behaviour through a series of sanctions which are clearly understood by all.

Consequences will always respect the dignity and self esteem of children.

Consequences will be in the proportion to the offence and unacceptable behaviour will be investigated before action determined.

Consequences will take place as close to the misdemeanour as possible.

Sanctions

Sanctions take a variety of forms. It is also essential that the child apologises and if possible follows up the apology with a form of reparation for the misbehaviour. Each class teacher keeps a behaviour book in which inappropriate behaviour is recorded.

Parents will also be invited to come into school to discuss their child's behaviour whenever a teacher feels it is appropriate.

1. A verbal reminder. (No more than three)
2. Name / initials on the board or other agreed classroom strategy
3. Moving a child's position in class.
4. Entering a child's name in the class behaviour book.
5. Sending a child to another class. (Generally KS2)
6. Detaining a child at playtime (unfinished work may be continued or completed in this time). KS2 Detention on Wednesday and Friday in Class 6.
7. Removal of privileges such as participation in golden time, school trips or sports events in extreme cases, where safety of children or individuals is at risk.
8. Placing a child on 'daily report' where teachers will comment during the day on behaviour and the report is taken home each evening for the parents to sign.

9. Drawing up a 'contract' between the pupil, parent(s) and school agreeing to the 'Code of Conduct'.
10. If a 'contract' is broken, or a serious misdemeanour occurs, or a child is constantly referred to the Head Teacher, then seclusion * will be considered.
11. The ultimate sanction is exclusion**. Any physical violence directed at another child or an adult may result in calling the parents to come and collect their child from school.

Definitions

* Seclusion – This means your child will be removed from the classroom / playground, to work 1:1 with an adult for the rest of the session, morning, or day.

** Exclusion- This means that your child is not allowed to attend school. Parents will be informed in writing how long the exclusion is for and the reasons for it. There are three types of exclusion. These are:

- Lunch time exclusions: may not be more than 90 in a school year.
- Fixed period exclusions last for a specific number of days but cannot be longer than 45 days in the school year.
- Permanent exclusion means that your child may not be allowed to go back to the school again, unless he/she is reinstated by a meeting of the Discipline Committee.

If a child is excluded the school will follow the procedures as described in the DFE document 'Improving Behaviour and Attendance' and in line with Devon County Council or CAST policy (if applicable).

Detention

A child will be usually be detained at playtime for:

- persistent disobedience.
- hurting others / physical violence.
- disruptive behaviour.
- bad language.
- answering adults back.
- being in the class behaviour book 3 times.

Detention in KS1 is held only if required and on Wednesday and Friday in KS2. The Team Leader will keep a record of children in detention in the detention file and a letter sent home to parents. In this letter, parents are asked to acknowledge the detention by signing and requested to make an appointment to see the relevant class teacher.

If a child receives three detentions in the same term, a letter will be sent to parents asking them to see the Assistant Head Teacher. A further three detentions in this period will result in the parents being asked to see the Head Teacher.

Children who misbehave during detention will be sent to the Head Teacher's Office to complete their consequence and will automatically be given another detention.

Play and Lunch Time

Class Teachers are kept informed via other teachers, teaching assistants and meal time assistants verbal feedback of misbehaviour during play and lunch time.

Sanctions will be administered following the aforementioned procedure. If a child is

behaving inappropriately or in a manner that could be harmful to others they may be removed to the side of the playground outside Class Three.

IBSP (Individual Behaviour Support Plan)

The IBP procedure starts by identifying the child's needs, in the light of day-to-day occurrences of incidents that require more attention than other children. The principle of the IBSP is to provide a frame in which all concerned – child, parents, teacher, SENDCO/KS Leader, will be comfortable working towards agreed, attainable targets that revolve around developing social and personal skills. Those specific targets aim at helping children interact happily and safely with their peers and with the adults who care for them throughout the day. Each IBSP is drafted with a view to suiting the individual child's needs, hence each target stated is very specific. Also a record of the evidence that supports the choice of those targets listed in each IBSP. A review date is agreed by the teacher who prepares it, in agreement with the KS Leader.

Role of Parents

We encourage discussion and maintain open lines of communication with parents, especially those whose children are experiencing difficulties abiding by agreed school rules. We are in no doubt that parental support is paramount in ensuring continuity and consistency to help children improve their social skills.

Parents are earnestly requested to co-operate with the school in seeing that these regulations are complied with and the highest possible standards of behaviour are maintained.

Bullying

We are committed to providing a caring, friendly and safe environment for all of our pupils so they can learn in a relaxed and secure atmosphere. Bullying of any kind is unacceptable at our school. If bullying does occur, all pupils should be able to tell and know that incidents will be dealt with promptly and effectively. We are a TELLING school. This means that anyone who knows that bullying is happening is expected to tell the staff. We all follow the DfE Bullying charter principles.

We place high priority on the quality of relationships as essential evidence of our respect for one another.

What Is Bullying?

At Our Lady and St Patrick's we have adopted the following definition of bullying:

'Behaviour by an individual or group, usually repeated over time, that intentionally hurts another individual or group either physically or emotionally'.

(taken from the definition given within the DCSFs 'Safe to learn-Embedding Anti-Bullying work in schools' guidance)

Forms of bullying/ Bullying behaviour

Bullying can be:

- **Emotional** being unfriendly, excluding, tormenting (e.g. hiding books, threatening gestures) damage to reputation, identity theft/impersonation, revealing personal information, threats
- **Physical** pushing, kicking, hitting, punching or any use of violence

- **Damage** to property e.g. graffiti, personal property
- Inciting other to bullying behaviour e.g. encouraging pupils with SEND to bully others so that they receive the consequence rather than the instigator
- **Literature**: e.g. distribution/possession of posters/leaflets, literature or material, e.g. pornography, wearing or display of offensive insignia
- **Victimisation after previous complaint** e.g. bullying due to either victims or bystanders speaking out as a result of a past bullying incident
- **Racist** - racial taunts, graffiti, gestures
- **Sexual** - unwanted physical contact or sexually abusive comments
- **Homophobic** because of, or focusing on the issue of sexuality
- **Verbal** name-calling, sarcasm, spreading rumours, teasing, swearing
- **Cyber** All areas of the internet, such as e-mail or various forms of social media
Mobile threats by text messaging, calls and photos
Misuse of associated technology, i.e. camera & video facilities
Webcam

At Our Lady and St Patrick's bullying is not tolerated; should any concern be brought to the teacher's attention, the matter will be taken very seriously and investigated without delay. Each case is treated as an individual one: We recognise the unique circumstances of each case and encourage communication, in order to promote a better understanding of (and by) both victim and bully, bearing in mind that, in the majority of cases, bullies are known to be victims themselves. We consider that nurturing and general pastoral care is a paramount factor to avoid any regrettable cases. We will use the curriculum and intervention strategies to:

- raise awareness of bullying and our anti-bullying policy.
- teach pupils how to manage their relationships with others constructively.
- encourage pupils to work together with co-operation and individual accountability.
- focus on particular problems e.g. anger

We will also employ other strategies as and when necessary.

E.g. Circle of Friends, Befriending, Support Group, Mediation by adults, Mediation by Peers and THRIVE.

Specific Issues related to bullying:

Confidentiality

Children will be made aware that some information cannot be held confidential and that their best interests will be maintained.

Incidents outside school

The procedures laid out below equally apply to any incidents off school premises where the children are involved in school activities.

Responses to bullying incidents

The school will treat seriously all incidents, including those by mobile phone and the internet which are brought to the attention of staff.

The victim will be listened to. A record of the incident will be documented and appropriate actions will be taken. Witnesses will be interviewed and a record made.

The perpetrators will be interviewed and a course of action will be decided dependent on individual circumstances. There is a bullying incident log in the Behaviour file of every classroom.

Consultation with Parents/Carers

Parents/Carers will be notified and kept informed. The Head Teacher will be informed of all bullying incidents. She will keep Parent/ Carers regularly updated.

Monitoring Procedures

Records will be kept of all reported bullying incidents by the Class Teacher who will provide support to children and liaise with parents / Carers. An observation in the record will be made as to how these facts were obtained e.g. observation, hearsay, gossip, the age and gender of all pupils involved, the nature of the incident and the type of response made. The bullying records are regularly monitored by SLT and HT.

Complaints Procedures

Any complaints about the anti-bullying procedures should be made to the Head Teacher.